

31 March, 2009

**TO ALL CLUB PRESIDENTS**

**SUBJECT: CREDENTIALS FORM FOR CONVENTION ON THE ALASKAN CRUISE SHIP**

**Ensure your Club can Vote at Convention**

If your club is in good standing, you are entitled to one (1) accredited delegate carrying one (1) vote at Convention. You can exercise your club's right to vote by either sending your own mandated delegate to Convention 2009 or appointing a HAWC delegate. Your chosen delegate must be in good standing.

**Members-at-Large - ITC Bylaws Article 5.3.5. reads:**

5.3.5 A member-at-large shall not be entitled to vote at convention except if representing a club as a delegate.

Any member-at-large may be a HAWC delegate for another club that is not otherwise represented. Members-at-large do not have the right to vote in their own right under any other circumstances as they do not belong to a club. If you are a member-at-large and would like to be a HAWC delegate, contact the HAWC Coordinator (see below).

**Selecting a Delegate**

Any member of your club who is attending Convention 2009 may be mandated to act as your Delegate. Or you may ask a member of any other Club who is attending, but is not representing their own Club. If you do not know of such a member, you can apply for a HAWC Delegate.

**Applying for a HAWC Delegate**

If no one in your club is able to attend Convention 2009, and you need help to get your club represented, contact the Hands Around the World Chain (HAWC Coordinator 2007-2009 Heleen Borleffs [hawc.powertalk@gmail.com](mailto:hawc.powertalk@gmail.com)).

**Offering a HAWC Delegate**

If more than one of your Club members plan to attend Convention, contact the Hands Around the World Chain and offer the names of your members as HAWC delegates for other clubs. This is a wonderful way of getting involved at Convention and also making contact with another club elsewhere in the world.



INTERNATIONAL TRAINING IN COMMUNICATION

### **Preparing your Club and Delegate for Convention**

Your club and your delegate need to study the bylaws, the proposed amendments and the list of nominees to the International Board. Your delegate needs to come to Convention prepared to discuss issues and vote on behalf of your club both on the amendments and in the Board elections. Take particular care to fully inform a HAWC delegate.

### **Registering your Delegate**

The Club must complete the Credentials Form that was sent in the FtB email with this letter. This material is also available on the POWERtalk International website. All details must be accurate and clearly written or typed. The form must be signed by the Club President and the delegate and alternate (if your club has an alternate. It is not obligatory to have both).

**IF YOUR CLUB HAS A DELEGATE WHO IS NOT A MEMBER OF YOUR CLUB, your club president must complete and sign the form, then send it to the HAWC or other non-club delegate. The delegate must mail the form to the Credentials Chairman.**

**IF YOU ARE A HAWC DELEGATE OR DELEGATE FOR A CLUB OTHER THAN YOUR OWN CLUB, your host club president will complete and sign the credentials form, then send it to you. You must sign the form, and mail it to the Credentials Chairman in good time.**

**MAIL THE ORIGINAL HALF OF THE CREDENTIALS FORM TO THE CREDENTIALS CHAIRMAN NO LATER THAN JUNE 8, 2009 (as post marked).**

**IMPORTANT: The delegate should retain the DUPLICATE half of the credentials form and bring it to convention to present at the credentials desk.**

We look forward to meeting all of you at convention on the Alaskan Cruise Ship from July 18 - 25, 2009 under the theme of "Renew and Revive".

**Donna Carrington, Credentials Chairman 2009**

5600 Berchmans Avenue Las Vegas, Nevada 89122 USA

Tel +01 702 435-2100

seashell37@cox.net

## **Hands Around the World Chain (HAWC)**

### **Steps to take to use the HAWC**

- **Club receives Credentials information and form via FtB email or website**
- **Club applies to HAWC Coordinator for delegate**
- **Club receives identity and contact information of its HAWC delegate**
- **Club completes form and posts it to its HAWC delegate in an envelope**
- **HAWC delegate signs form and posts it to the Credentials Chair as above**